



LYNNWOOD
CONVENTION CENTER

Audio Visual Equipment Rental Guide

LCD Packages

Includes screen with skirted stand/dress kit, cart, and power strip.
Screen max size on 1st floor: 7.5'x10' Max size on 2nd floor: 9'x12'

Small Package	\$260
2000 Lumens Projector w/ 6' or 8' screen	
Medium Package	\$560
4000 Lumens Projector w/ 7.5'x10' or 9'x12' screen	
Large Package	\$760
6000 Lumens Projector w/ 7.5'x10' or 9'x12' screen	
Flown Screen Package	\$1,400
6000 Lumens Projector w/ 9'x12' screen	
Dual Screen Package	\$60
Video distribution amplifier w/ up to 50' VGA cable	

Screens

Includes screen, skirted stand/dress kit, cart, AC cable and power strip.

6' Tripod Screen	\$60
8' Tripod Screen	\$60
7.5' x 10' Fastfold Screen	\$165
9' x 12' Fastfold Screen	\$165
Rear screen surface add-on for 9'x12'	\$50

LCD Projectors

2000 Lumens Projector	\$200
4000 Lumens Projector	\$400
6000 Lumens Projector	\$600

Video Equipment

26" LCD Monitor	\$75
DVD Player	\$35
VGA Cable 25'	\$25
Video DA Box	\$35
Video Patch	\$85
Additional Video Patch	\$40
32" High Cart	\$15
42" High Cart	\$15
Switcher / Scaler	\$150

Audio Equipment

Wireless Handheld Microphone	\$125
Wireless Head-worn Microphone	\$125
Wireless Lavalier Microphone	\$125
Wired Handheld Microphone	\$20
16-Channel Mixer	\$80
6-Channel Mixer	\$35

Conference Aids

Flipchart Package (easel, pad, 2'x3' whiteboard, pens)	\$25
6' x 4' Whiteboard with pens	\$40
Laptop Computer (HP Elite Notebook)	\$100
Overhead Projector	\$40
Wireless Remote/Laser Pointer	\$15
AC Extension Cable	\$15
Power Strip	\$15

Labor Rates - A/V Operator / Technician

*Price listed per hour, billed in 1/2 hour increments after minimum

Mon-Fri 7am-5pm (2 hour minimum)*	\$50
Non-Business Hours (4 hour minimum)*	\$60

Telecommunications

** Price listed does not include long distance charges.

Small Conference Telephone**	\$95
Large Conference Telephone**	\$125
Phone/Fax/Credit Card Machine Connection**	\$55
Hard Wired Internet Connection	\$85

All equipment pricing is per day and includes set up and strike labor. All pricing subject to Washington State sales tax.

Any equipment or technician cancelled within 5 business days of the event start time will be billed at full price.

Convention center staff will assist clients with their own audio visual equipment, but cannot guarantee its successful operation as they may not be familiar with the make and model. Due to the sensitive nature of computer data, convention center staff is not able to troubleshoot issues with client equipment.

Specialized operators such as video engineers, audio engineers, and projectionists will be quoted on an individual basis.

Audio Equipment

5-Disc CD Player	\$35
VHS Player/Recorder	\$25
Powered Speaker with Stand	\$50
House Sound Audio Patch	\$65
Audio Patch Cables	\$5



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Equipment & Additional Services Guide

Additional Services

All pricing is subject to Washington state sales tax. If cancelled within 5 business days of event start time, full amount will be charged.

Equipment	Price
Large Dance Floor (21'x21' or larger)	\$500
Small Dance Floor (18'x18' or smaller)	\$250
8' tall Black Velour Pipe and Drape	\$5/foot
9'-16' tall Black Velour Pipe and Drape	\$8/foot
Black Linen Overlays	\$5/each
Burgundy Linen Overlays	\$5/each
Pens and Pads (per person)	\$2.50

Services

Please contact your Event Manager for additional service requirements (ie: compressed air, water)

Labor Rates	Price
Extra Cleaning (per room)	\$125
Pallet/Crate Removal (per pallet/crate)	\$15
Large Room Set Change (2D, 2E, 2DE, 1DEF)	\$200
Small Room Set Change (all other rooms)	\$100

The following rates are per hour, with four hour minimum

Rigging Fee	\$100/hr
Staffing (usher, ticket taker, coat check, etc)	\$18/hr
Unarmed Security	\$30/hr
Armed Security/Off Duty PD	\$50/hr

Lighting	Price
Lighting Package on Level 1	\$150
Lighting Package on Level 2	\$150
LED Uplight with power	\$25
Spotlight	\$50
House Gobo	\$75

LCC Booth Packages (8x8, 8x10, 10x10)	Price
A- 6' skirted table and 2 chairs	\$15
B - 6' skirted table , 2 chairs, 8' backdrop, 3' side rails	\$60
C - 6' skirted table , 2 chairs, 8' backdrop, 3' side rails and	\$115

110v 5amp power circuit

Please contact your Event Manager for Additional Power Needs.

All booth packages are subject to availability.

Inventory Items

Tables
6' x 18"
6' x 30"
8' x 18"
8' x 30"
Table Bistro 30" Round
Table Bistro 30" Round
Table 72" Round

Linens

72" Round Floor-length Ivory Linen
19"x19" Ivory Linen Napkins
19"x19" Black Linen Napkins

Equipment

Chairs
Bar Stool
Coat Rack
Dancefloor 3'x3' Sections
Easels
Lift Ramp 0-32" ADA V2
Podium - ADA
Podium - Standard
Podium - Table Top
Stanchions
US Flag
Washington State Flag

Event Managers can coordinate outside vendors for any special linen, equipment, or services in addition to listed items